

# IFAA 2024



## IFAA 2024

The 21<sup>st</sup> Congress of the International Federation of Associations of Anatomists  
in cooperation with the 74<sup>th</sup> Annual Meeting of the Korean Association of Anatomists

*Gwangju, Korea*

September 5 (Thu) - 8 (Sun), 2024

September 5 – 8, 2024  
Gwangju

**1. FREIGHT ARRIVAL DEADLINES**

The following dates have been selected to allow you to prepare for meeting arriving dead-line of your exhibition goods.

Shipping documents for sea freight	:	3 Days prior to vessel's arrival
Shipping documents for air freight	:	Prior to flight's arrival
Sea freight consignment at Busan / Incheon seaport (LCL)	:	August 25, 2024
Sea freight consignment at Busan / Incheon seaport (FCL)	:	August 27, 2024
General Cargo, (AIR)	:	August 28, 2024

\* For late cargo after the arrival, surcharge (50% of inward charge) shall be imposed.

**2. DESTINATED PORTS**

For SeaFreight : Busan / Incheon Seaport  
 For AirFreight : Incheon International Airport

**3. CONSIGNEE INSTRUCTION**

The terms of freight should be "**FREIGHT PREPAID**" and consigned as follows for all exhibits.

**Ⓐ CONSIGNEE**

**SEUM LOGISTICS CO., LTD.**  
**755 Taejang-ro, Gimpo city,**  
**Gyeonggi province, Korea 10090**  
**TEL : 82 2 538 6888 / FAX : 82 2 6716 8188**

**Ⓑ NOTIFY**

**EXHIBITION NAME : IFAA 2024**  
**EXHIBITOR NAME :**  
**BOOTH NUMBER :**

**4. SEAFREIGHT**

- Sea Freight Bill of Lading 1 Original + 3 Copies
- Commercial Invoice & Packing List 1 Original + 3 Copies

+ All original documents should be couriered through express service such as TNT, DHL, Fedex etc. to SEUM LOGISTICS CO., LTD. no later than 3 days prior to vessel's arrival.

**+ Surrendered / Express / Sea Way Bill are also available and are preferable for efficient proceeding.**

+ A telex/telefax of PRE-ADVICE must be sent to SEUM LOGISTICS CO., LTD. Indicating the B/L number, vessel name/ voyage, number of packing, weight, dimension and name of exhibitor and booth number.

+ Documents must have full details such as description of commodity, quantity and unit price in US dollar.

+ Please note the actual commercial value. This includes literature, giveaways and alike.

#### 5. AIRFREIGHT

- Commercial Invoice & packing list 1 Original + 3 Copies
- A copy of MAWB/HAWB.

+ All original documents should be attached with Airway Bill and should be same arrival with exhibition products.

+ Full details of the shipment including a copy of AWB along with Commercial Invoice / packing list and Certificates, indicating the AWB number, flight number, carrier's name, number of packing, weight (Gross / Chargeable), dimension, name of exhibitor and booth number must be sent via FAX or EMAIL to SEUM LOGISTICS CO., LTD.

+ Documents must have full details such as description of commodity, quantity and unit price in US Dollar.

+ Please note that, for customs purposes, a value must be declared for each item regardless of the actual commercial value. This includes literature, giveaways and alike. Do NOT indicate the phrase "No Commercial Value".

#### 6. NOTICE

**★★ IMPORTANT : SEUM LOGISTICS CO., LTD. cannot make customs entry on shipments where invoices indicate general descriptions such as "Exhibit Materials", or "Give-Aways". Nor can we make entry on invoices that indicate lump sum values only. In these instances entry will be delayed until detailed invoices are obtained from the shipper. Please follow the instructions above to avoid delays and additional expenses.**

- Decision of "Duty free or Dutiable" will be advised at the time of customs inspection at show site regardless of the above mentioned provisions.

- In accordance with Korean Customs regulation, all items under temporary entry are exclusively under control of the Customs Authority. So exhibitors cannot distribute or consume any goods without any permission of Customs Authority.

- Such items must be reasonable in quantities and in price by customs authority.

## 7. CASE MARKING

We recommend the use of durable crates with screw-down lids to prevent loss of damages. It is imperative that materials are crated or palletized to enable the multiple handling, stacking and handling via forklift or pallet truck.

All items should be packed separately according to following categories.

Category A : Temporary Import  
Category B : Items accompanied with ATA CARNET  
Category C : Permanent Import

It is recommended that Commercial Invoice/Packing list should be drawn up separately for temporary items and consumable items. We strongly recommend that exhibitor's make use of our Combined Commercial Invoice & Packing list.

Packing List for this purpose a copy of which is enclosed herewith.

All cases should be clearly marked as follows :

Exhibitor's Name / Stand No.  
Show Name, Location, Date  
GW.....KGS / DIMS.....CMS  
Category A / B / C / D / E/ F  
"Exhibition goods for IFAA 2024"

All exhibitors should arrange a comprehensive cover for their exhibit's which covers shipment to the exhibition, the period of display and which allows either return to the country of origin or an appropriate disposal period at the conclusion of the exhibition. Please note the carrier, SEUM LOGISTICS CO., LTD. does not insure the goods during transit from origin up to delivered stand and return.

If any of the goods, non-food products, are sold in Korea and SEUM LOGISTICS CO., LTD. is to file a consumption entry (Duty paid), a copy of new invoice should be provided. (In case, purchase price is changed). Also specific buyer details must be provided before the show closes.

Our terms and conditions require that all transportation, customs clearance and delivery charges be paid before the close of the show unless other arrangements have been made or you have utilized an agent. For payment of invoices, SEUM LOGISTICS CO., LTD. will accept cash payments in US Dollar. If you have any other ways to pay, please feel free to contact us.

8. COURIER

Please note that the convention centre and the organizer will not accept or take responsibility for any international courier shipments consigned to yourself at the venue or the organizers. Courier shipments must be shipped as noted under `Consignee Address Direct to Korea

We wish you a successful show and we are happy to assist you in any way possible. If you have questions that are not answered here, special arrangements with which you need assistance, or if you require further information, please contact us at your convenience.

OUTBOUND  
SHIPPING  
DISPOSAL

**OUTBOUND SHIPPING**

**DEADLINE DATE :  
September 5, 2024**

We have enjoyed providing our services to your company. We will be glad to prepare your outbound shipping progress and return them to your booth as soon as the show closes. To take advantage of this service, please complete the bottom of this form. Once your material is packed and ready to be shipped, please return this to our service desk.

**Shipping Information**

From : Shipper / Exhibitor name :  
Billing Address : \_\_\_\_\_

City : \_\_\_\_\_ State : \_\_\_\_\_ Postcode : \_\_\_\_\_

To : Company Name :  
Delivery Address : \_\_\_\_\_

City : \_\_\_\_\_ State : \_\_\_\_\_ Postcode : \_\_\_\_\_

Special Instruction : \_\_\_\_\_

**Method of shipment :**

Please select the desired method of shipment below :

AIR FREIGHT

\_\_\_\_\_ / ARRIVED BY WHEN : \_\_\_\_\_

SEA FREIGHT

\_\_\_\_\_ / ARRIVED BY WHEN : \_\_\_\_\_

OTHER CARRIER (DOMESTIC)

\_\_\_\_\_ / ARRIVED BY WHEN : \_\_\_\_\_

WOODEN  
PACKAGING  
REQUIREMENT

THE QUARANTINE REQUIREMENTS ON WOOD PACKAGING MATERIALS(WPM) OF IMPORTED CONSIGNMENTS

Please take note that from 1 June, 2005 the South Korea of Agriculture in conjunction with the planet health inspectors will implement the requirements of NPQS, National Plant Quarantine Service, "Guidelines for Regulating Wood Packaging Materials (WPM) of Imported Consignments."

★ **Enforcement Date : June 1, 2005 (Shipping date)**

★ **Regulated Articles**

All non-manufactured wood packaging materials(WPM) such as pallets, crating, dunnage, packing blocks, etc.

★ **Exempted Articles**

plywood, veneer panel, particleboard, oriented strand board, wafer board, fiber board, densified wood, glued laminated wood, agglomerated cork, pulp, wood wool, wood flour, ground cork

★ **Regulated Areas**

All countries

★ **Requirements**

• All imported wood packaging materials should be treated by one of the following methods, and present the mark which certifies the approved treatment on two opposite sides of the WPM.

<Treatment methods>

1) Heat Treatment (HT): WPM should be heat treated at a minimum wood core temperature of 56°C for a minimum of 30 minutes.

2) Methyl Bromide(MB) fumigation

WPM should be fumigated with methyl bromide as follows. The minimum temperature should not be less than 10°C and the minimum exposure time should be 16hrs.

Temperature	Dosage rate	Minimum concentration(g/ m <sup>3</sup> ) at:			
		0.5hrs.	2hrs.	4hrs.	16hrs.
21°C or above	48	36	24	17	14
16°C or above	56	42	28	20	17
11°C or above	64	48	32	22	19